

**DCI-ASIE/2014/350-601**  
EU-China Social Protection Reform Project

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**Component 2 macro-activities**

*1 International senior social security specialist*

**(Annual Work Plan 2015 – Macro-Activity 2.1 to 2.12)**

**Topic 2.1.2**

**Social security coverage on atypical employment: methodologies and tools of analysis  
and management**

**TERMS OF REFERENCE (ToR)**

## 1. Background

### 1.1 General

The purpose of the EU-China Social protection reform project (“the Project”) is to contribute to the improvement and inclusiveness of China’s social protection system through strengthening the institutional capability for developing policies, for implementing legal and regulatory frameworks and for supervising systems of social insurances, social assistance and financial management in the area of social security. In particular, the Project’s purpose will be pursued through the following three components in relation to which specific Chinese government entities playing the role of partner of the consortium have been identified:

- i. Component 1: Consolidation of institutional capacity for social protection policy development and reforms in collaboration with the National Development and Reform Commission (“NDRC”);
- ii. Component 2: Enhancing of institutional capacity for financial management and supervision concerning social security funds in collaboration with the Ministry of Finance (“MoF”); and
- iii. Component 3: Improving of legal framework and policy for social assistance in collaboration with the Ministry of Civil Affairs (“MoCA” and, together with NDRC and MoF, the “Chinese Ministries”),

**These ToR fall under Component 2 of the project.**

## 2. Description of the Assignment

### 2.1. Overall and Specific Objectives

#### 2.1.1 Overall Project Objectives

The overall scope of the SPRP project is to further develop social equity and inclusiveness of economic development throughout Chinese society. For the Component 2, the main target is to enhance the institutional capacity for financial management and supervision concerning social security funds.

#### 2.1.2 Specific Objectives

The project Grant application form notably specifies that “EU MS will carry out a widespread research regarding the EU MS Social Protection systems and their Best Practices related to the topic analyzed. (...); moreover, each EU MS will prepare an additional report on the **most interesting Best Practices to be proposed to MoF, when available**, on different topics about which it has proposed its participation. (...) According to the needs expressed by the MoF, these researches will help China's policy makers to identify European models and Best Practices to be potentially introduced in China in order to achieve the expected project results. “

The specific objective of the current assignment is for the Senior social security specialist (the Expert) to provide a European best practices report regarding “**Social security coverage on atypical employment: methodologies and tools of analysis and management**” (Topic 2.1.2). The report should respond, as much as possible, to MoF expressed needs, priorities and fields of interest. In the workshop, that will be held in July, the main results of this analysis will be discussed with the goal to put them in the more general perspective of the tendencies of the Chinese labour market and to provide policy suggestions.

## 2.3 Requested Services

More specifically, within the framework of the 2016 C2 activity plan, the Expert will, in close cooperation with the C2 Resident expert and the Chinese experts working on the related topic:

- collect and compile in a in depth analysis report the European experiences related to the extension of social security coverage to atypical employment;
- collect information from MoF and other Chinese stakeholders on their updated needs for technical knowledge related to European countries on the topic under analysis, and submit to the same counterparts relevant information and data on the said topic;
- take part in the Workshop of July 2016, and other relevant meetings among C2 team, Chinese experts and MoF officials
- act as a member of the project technical team.

The Workshop will take place in July 2016 in Beijing. The expert could be requested to be in Beijing few days before and few days after the workshop to contribute to the meetings and other activities related to the workshop.

## 2.4. Outputs

- A PPT presentation of the main contents of the report during the workshop. The presentation must be submitted by the 4th July 2016;
- A report related to topic 2.1.2. The report, of around 30 pages, must be submitted by the end of July 2016;
- One mission report (by the end of July 2016);

## 3. Expert Profile

### 3.1 Experience and Category

The proposed experts have the professional qualifications and experience required to successfully cover all the activities as indicated in these ToR.

<b>Requirements Short Term Expert</b>	<b>Requirement/asset</b>
<b>Qualifications and skills</b>	
University degree in Economy, Law, Statistics, Political Science, ICT, Social Sciences or related relevant field	A
Fluent in English	R
Strong analytical and drafting skills	R
Ability to develop and maintain good professional relations with stakeholders, particularly counterparts and staff members in an international setting	R
Ability to work in team and share knowledge relating to social security to the counterpart	R
Previous experience in similar tasks in other international projects	A
Strong communication skills	R
<b>General professional experience</b>	
At least <b>5 years</b> of experience in the subject matter of the mission	R

Public servant within one of the Applicant Entities of the Consortium or staff from public institutions cooperating with the Applicant Entities of the Consortium or researcher from the research institution outside Consortium. Public servants and staff from public institutions cooperating with the Applicant Entities who fulfill the requirements take precedence over candidates outside Consortium.	R
Previous working experience in international projects, preferably with EU funded projects	A
Previous working experience in China	A
<b>Specific professional experience - related to action</b>	
Profesional and research experience related to Topic 2.1.2.	R

### 3.2 Working Languages

The incumbent should be fluent in English both verbally and in writing. A knowledge of other European languages in addition to the incumbent's mother tongue would be an advantage, as would be a knowledge of the Chinese language

### 4. Location, Duration and Budget

Location: Beijing

**Timing: From June 24th 2016 to the 31st July 2016**

**Working days: 20 days**

### 5. How to apply

Interested Expert(s) are requested to submit three documents:

1. Candidacy – Letter of intents
2. A signed CV in English (Europass format suggested)
3. A copy of her/his Identification Document

Applications are to be sent to Mr. Michele Bruni [mabbruni.44@gmail.com](mailto:mabbruni.44@gmail.com) and Mr. Antonello Crudo [antonello.crudo@inps.it](mailto:antonello.crudo@inps.it) with copy to [Comp2.InpsProgettoCina@inps.it](mailto:Comp2.InpsProgettoCina@inps.it) within the established deadline of 22<sup>nd</sup> June 2016.