

DCI-ASIE/2014/350-601
EU-China Social Protection Reform Project

Component 3 macro-activities

1 European Expert

Senior social security lecturer

*Training in France on Social Assistance Benefits and Services Legal Framework, Implementation
and Monitoring*

(Annual Work Plan 2017 – Macro-Activity 3.5)

TERMS OF REFERENCE (ToR)

1. Background

1.1 General

The purpose of the EU-China Social protection reform project (“the Project”) is to contribute to the improvement and inclusiveness of China’s social protection system through strengthening the institutional capability for developing policies, for implementing legal and regulatory frameworks and for supervising systems of social insurances, social assistance and financial management in the area of social security. In particular, the Project’s purpose will be pursued through the following three components in relation to which specific Chinese government entities playing the role of partner of the consortium have been identified:

- i. Component 1: Consolidation of institutional capacity for social protection policy development and reforms in collaboration with the National Development and Reform Commission (“NDRC”);
- ii. Component 2: Enhancing of institutional capacity for financial management and supervision concerning social security funds in collaboration with the Ministry of Finance (“MoF”); and
- iii. Component 3: Improving of legal framework and policy for social assistance in collaboration with the Ministry of Civil Affairs (“MoCA”).

Works under each component will address a number of selected topics. They will include an *Identification phase* where will be conducted a situational analysis (macro-activity 1), the Identification and review of possible relevant EU experience (macro-activity 2) and a Discussion panel with stakeholders on the Identification phase (macro-activity 3). Other subsequent phases of the project are an *Analysis phase* (macro-activities 4 to 7) and a *Follow-up phase* (macro-activities 8 to 12)

These ToR fall under Component 3 of the project, macro-activity 3.5, which corresponds to training study assignment to EU countries.

2. Description of the Assignment

2.1. Overall and Specific Objectives

2.1.1 Overall Project Objectives

The overall scope of the SPRP project is to further develop social equity and inclusiveness of economic development throughout Chinese society.

2.1.2 Specific Objectives

The project Grant application form notably specifies that “A training/Study Assignment to EU countries will be organized for (...) MoCA’s top managers or other relevant stakeholders on the EU Best Practices which fit to the China context that will be defined as priority by the MoCA and other relevant stakeholders.”

It was decided that a training course dedicated to Training in France on Social Assistance Benefits and Services Legal Framework, Implementation and Monitoring – Paris and Strasbourg – from 11 to 24 June 2017 and that some 20 high level officials from MoCA Headquarters and Provincial representations would attend the training.

The programme agreed upon between MoCA and the organizers (on behalf of Project Component 3 – Ministry of Family, Labour and Social Policy (Poland) and Expertise France is attached as an annex. The specific objective of the current assignment is for the Lecturer to prepare and deliver in Strasbourg lecture on most relevant EU countries experiences for social assistance structures of China.

2.3 Requested Services

More specifically, the Expert will, in close cooperation with the Course director designated by Expertise France prepare a lecture including training materials (power point presentation) to be delivered over a full training session (two hours) including time devoted to Questions and Answers.

The lecture should address the topic assigned to the session considered. It should present considerations related (where appropriate) to the experience in the incumbent's country as well as, to the extent possible, example related to other, notably European, countries.

The expert is expected to make necessary travel arrangements to reach Strasbourg – course venue – on time for delivering their training.

2.4. Expected Results

The result of the assignment will be for MoCA and other Chinese stakeholders a better comprehension of the topics considered in the training sessions so that they may upgrade their capacity to contribute to the design of related social security reform components in China.

The outputs of the assignment will be:

- Training materials used for the presentation of the lecture
- A short mission report.

3. Experts' Profile

3.1 Experience and Category

The proposed experts have the professional qualifications and experience required to successfully cover all the activities as indicated in these ToR.

Requirements Short Term Expert	Requirement/asset
Qualifications and skills	
Graduate degree in Economy, Law, Statistics, Political Science, ICT, Social Sciences or related relevant field	A
Fluent in English both verbally and in writing	R
Strong analytical and drafting skills	R
Ability to develop and maintain good professional relations with stakeholders, particularly counterparts and staff members in an international setting	R
Ability to work in team and share knowledge relating to social protection to the counterpart	R
Previous experience in execution tasks in other international projects	A
Strong training skills	R
General professional experience	
At least 5 years of experience in the subject matter of the mission	R
Public servant within one of the Applicant Entities of the Consortium or staff from public institutions cooperating with the Applicant Entities of the Consortium or researcher from the research institution outside Consortium.	R
Previous working experience in international projects, preferably with EU funded projects	A

Previous working experience in China	A
Specific professional experience - related to action	
Possessing professional experience relevant to the ToR for his/her particular assignment	R
Previous experience in research or previous publications in the area of social sciences	A

Applicant entities from the Consortium are as follows: INPS – National Social Security Institute from Italy, SISPY Società Italiana di Servizi per la Previdenza Integrativa (SISPI SPA) from Italy,) from Belgium, Ministry of Family, Labour and Social Policy (MRPiPS) from Poland, Ministry of Labor, Family, Social Protection and Elderly (MoLFSPE) from Romania, Ministry of Employment and Social Security (MEySS) from Spain, International and Ibero-American Foundation for Administration and Public Policies (FIIAPP) from Spain, Agence Française d'Expertise Technique Internationale (Expertise France) from France. Associates of the Applicant also participating in the action are Scuola Nazionale dell'Amministrazione (National School of Administration) from Italy and the Ministry of Labour and Social Affairs of the Czech Republic.

3.2 Working Languages

Working language of the project is English. Knowledge of other European languages in addition to the incumbent's mother tongue would be an advantage, as would be knowledge of the Chinese language.

4. Location, Duration and Budget

Location: Strasbourg (France)

Timing: The mission will be conducted between 21-23 June 2017

Working days: 1 w/day

5. How to apply

Interested Expert(s) are requested to submit two documents:

1. Candidacy - Letter of intents
2. A CV in English (we suggest the Europass) if possible in word format.
3. A copy of her/his Identification Document

Candidatures should be submitted via e-mail to the Coordinator of Component 3, Ministry of Family, Labour and Social Policy of the Republic of Poland, with the following addresses: Ms Agata Tomasiak Agata.Tomasiak@mrpips.gov.pl and to the Project secretariat nadia.yakhlaf-lallemand@expertisefrance.fr BY OR BEFORE May 31st 2017. Copy of the candidature to be sent to the EU C3 Resident expert in China Ms Marzena Breza marzena.breza@eucsprp.org

EU – China Social Protection Reform Project

Training in France on Social Assistance Benefits and Services Legal Framework, Implementation and Monitoring

Dates : 11-24 June 2017

Training in France on Social Assistance Benefits and Services Legal Framework, Implementation and Monitoring Program

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TRAINING IN FRANCE

Dates: June 11th – 24th, 2017

Date/timing of departure	Activity	Venue
<p align="center">11.06. 2017. (Sunday) Departure from Beijing to Paris</p> <ul style="list-style-type: none"> ● Transfer to the hotel 		
<p align="center">12.06.2017. (Monday)</p> <ul style="list-style-type: none"> ● Departure from the hotel to the training venue (possibly walking distance) 		
<p>Morning 9:30 – 12:00 Date to be confirmed</p>	<p>Welcoming Expertise France</p> <p>Training Session 1 <u>Ministry of Social Affairs and Health</u></p> <ul style="list-style-type: none"> ● Introduction to the social assistance system ● Central and regional levels – division of tasks 	<p>Paris</p>
<p align="center"><i>Lunch</i></p>		
<p>Afternoon 14:00 – 17:00 Date to be confirmed</p>	<p>Training Session 2</p> <p><u>Ministry of Social Affairs and Health</u></p> <ul style="list-style-type: none"> ● Legal framework in the field of social assistance ● Benefits and support mechanisms (rehabilitation and social accompaniment) ● Sirugue report ● Preventing loss of autonomy 	<p>Paris</p>
<p align="center">13.06.2017. (Tuesday)</p>		
<p>9:30 – 12:00</p>	<p>Training Session 3</p> <p><u>National Family Allowances Fund Autonomy Solidarity Fund (CNAF)</u></p> <ul style="list-style-type: none"> ● Overall presentation of CNAF's social action ● Inclusion income support(RSA)+premium ● Support mechanisms ● Benefits and funding ● Management, monitoring and evaluation 	<p>Paris</p>
<p align="center"><i>Lunch</i></p>		
<p>14:00 – 17:00</p>	<p>Training Session 4</p>	<p>Paris</p>

	<u>National Family Allowances Fund Autonomy Solidarity Fund (CNAF)</u> <ul style="list-style-type: none"> ● Statistics & Data management ● Geographical information system ● Micro-simulation system 	
14.06.2017. (Wednesday)		
9:30 – 12:00	Training Session 5 <u>Center for Social Action-Paris City Hall</u> <ul style="list-style-type: none"> ● Overall presentation of social action and mechanisms 	Paris
	Lunch	
14:00 – 17:00	Visit 1 <u>Center for Social Action-Paris City Hall</u> Field visit to the community level social assistance office for people in disabilities (thematic to be confirmed)	Paris
15.06.2017. (Thursday)		
9:30 – 12:00	Training Session 6 <u>Solidarity Department-92/93/94 Local Council (to be confirmed)</u>	Paris
	Lunch	
14:00 -17:00	Visit 2 Field visit services for elderly people (to be confirmed)	Paris
16.06.2017. (Friday)		
11:45 – 13:00	Training Session 7 <u>Meeting with French Member of European Parliament</u>	Paris
	Lunch	
14:00 -17:00	Visit 3 Field Visit: support to vulnerable people-NGO (to be confirmed)	Paris
17.06.2017. (Saturday)		
18.06.2017. (Sunday)		
17:00 (TBC)		Strasbourg – Paris
19.06.2017. (Monday)		
Hotel of stay of the MoCA Delegation is possibly the same as the main training venue		
Morning 9:30 – 12:00	Training Session 8 <u>European Parliament</u> <u>French Member of the Commission for Employment and Social Affairs</u>	Strasbourg

	Lunch	
Afternoon 14:00 – 17:00	Visit 4 European Parliament – policy dialog meeting Meeting and discussion with MEP (possibly vice chair of the Commission) – main targets and goals of European social policy To be confirmed)	Strasbourg
20.06.2017. (Tuesday)		
9:30 – 12:00	Training Session 9 <u>Department Social Assistance Office – Bas-Rhin</u> Policy transmission from central to regional level – main tasks/sharing responsibilities and funds	Strasbourg
	Lunch	
14:00 – 17:00 Time and date to be confirmed	Visit 5 <u>Public Employment Agency</u> ● Support mechanisms for unemployed people	Strasbourg
21.06.2017. (Wednesday)		
9:30 – 12:00	Training session 10 <u>Family Allowance Fund(FAD)</u>	Strasbourg
	Lunch	
14:00 – 17:00	Visit 6 <u>School of Social Work in Strasbourg (ESTES- Strasbourg)</u>	Strasbourg
22.06.2017. (Thursday)		
9:30 – 12:00	Training session 11 <u>Council of Europe - Department of Social Cohesion and Diversity</u> Towards social cohesion and justice – main achievements	Strasbourg
	Lunch	
14:00 -17:00	Training session 12 Lecture on most relevant EU countries experiences for social assistance structures of China – EU expert (TBC)	Strasbourg
23.06.2017. (Friday)		
9:30 – 12:00	Conclusions EU&CN side	Strasbourg
	Lunch	
24.06.2017.	Strasbourg/Paris-Beijing	