

DCI-ASIE/2014/350-601
EU-China Social Protection Reform Project

Component 3 Macro-Activities

Research study on reform proposals on social assistance system in China

(Annual Work Plan 2019 – Macro-Activity 3.7&3.11&3.12)

TERMS OF REFERENCE (ToR)

1. Background

1.1 General

The purpose of the EU-China Social protection reform project (“the Project”) is to contribute to the improvement and inclusiveness of China’s social protection system through strengthening the institutional capability for developing policies, for implementing legal and regulatory frameworks and for supervising systems of social insurances, social assistance and financial management in the area of social security. In particular, the Project’s purpose will be pursued through the following three components in relation to which specific Chinese government entities playing the role of partner of the consortium have been identified:

- i. Component 1: Consolidation of institutional capacity for social protection policy development and reforms in collaboration with the National Development and Reform Commission (“NDRC”);
- ii. Component 2: Enhancing of institutional capacity for financial management and supervision concerning social security funds in collaboration with the Ministry of Finance (“MoF”); and
- iii. Component 3: Improving of legal framework and policy for social assistance in collaboration with the Ministry of Civil Affairs (“MoCA”).

Works under each component will address a number of selected topics. They will include an **Identification phase** where will be conducted a situational analysis (macro-activity 1), the Identification and review of possible relevant EU experience (macro-activity 2) and a Discussion panel with stakeholders on the Identification phase (macro-activity 3). Other subsequent phases of the project are an **Analysis phase** (macro-activities 4 to 7) and a **Follow-up phase** (macro-activities 8 to 12)

These ToR fall under Component 3 of the project, macro-activity 3.7, which corresponds to the elaboration of reform proposal (analysis phase).

2. Description of the Assignment

2.1. Overall and Specific Objectives

2.1.1 Overall Project Objectives

The overall scope of the SPRP project is to further develop social equity and inclusiveness of economic development throughout Chinese society.

2.1.2 Specific Objectives

The project Grant application form notably specifies that “According to the outcomes of the previous Macro Activities the final reform proposal will be set up. (...) the final set of concrete proposals and suggestions to support the MoCA in the improvement of the legal framework as well as in policy enforcement for Social Assistance. More specifically, through each topic, the concrete proposals will ensure the achievement of all the expected results of Component 3 (R9, R10 and R11);”

As part of Component 3 Plan of activities for 2019 it was decided that the final reform proposals for MoCA will be provided in a form of report. The paper will base on the policy recommendations submitted to MoCA on annually basis in the years 2015-2019 and the final report on Component 3 pilot implementation.

The Grant application form also indicates that “Comparative studies of EU Member states, specific insights and detailed studies (... will be conducted) to investigate on issues related to the options selected (...).

These Terms of Reference provide for the completion and conducting an in-depth research study on policy reform proposals for the social assistance system. A set of reform proposals should be drafted within synthesis report. The report will be submitted to the main Chinese counterpart - MoCA.

2.3 Requested Services

The incumbent will take all necessary action so that a study be produced to the satisfaction of the Project represented by the Component 3 Coordinator (Ministry of Family, Labour and Social Policy of the Republic of Poland) and the Ministry of Civil Affairs on policy reform proposals, in the form of one report for some 10.000-15.000 words. The study will cover the main aspects referred to research outputs¹ and background information shared by Component 3.

The incumbent will entertain constant dialogue with MoCA and the Project C3 component experts throughout his/her assignment. In particular, he/she will share with the project C3 advanced draft version of his/her draft, and will take part in peer reviews organized by the project C3. He/She will finalize his draft report to take into account remarks and suggestions made by the project C3 and/or MoCA as part of the present terms of reference. The incumbent will participate to the policy dialog meeting on the topics of his/her research.

2.4. Expected Results

The result of the assignment will be a report on reform proposals in terms of social assistance.

The output of the assignment will be a research reports in English and Chinese language.

3. Procedure and Selection criteria

This call for interest is primarily intended at research and other institutions located within one of the leading research network in China.

Criteria for selection are summarized in the table below.

Requirements incumbent institution	Requirement/Asset
Proven experience in conducting research on Chinese social assistance system including comparative studies in Social protection	R
Publication/research record in English language	R
Previous participation in international research projects	R
Knowledge of Chinese social assistance system and its social protection context	A
International network of social protection correspondents	A
Based in one of leading research institute in China	R

Requirements of the expert/s of the research and other institutions dedicated to the task are presented in the table below.

Requirements short term expert	Requirement/Asset
Qualifications and skills	
Graduate degree in Economy, Law, Statistics, Political Science, ICT, Social Sciences or related relevant field	A
Fluent in English	R
Strong Analytical and drafting skills	R
Ability to develop and maintain good professional relations with stakeholders, particularly counterparts and staff members in an international setting	R
Ability to work in team and share knowledge relating to social security to the counterpart	R
Previous experience in execution tasks in other international projects	A
Strong training skills	R

Working Languages

The incumbent should be fluent in English and in Chinese both verbally and in writing.

How to apply

Candidatures (including the cv of the expert/s and motivation letter from the research institution) should be submitted via e-mail to the Coordinator of Component 3, Ministry of Family, Labour and

¹ Please see: <http://www.euchinasprp.eu/index.php/en/components-en/component-3-en>

Social Policy of the Republic of Poland, with the following addresses: Mr Marcin Pietruszka Marcin.Pietruszka@mrpips.gov.pl BY OR BEFORE 20th of May 2019. Copy of the candidature to be sent to the EU C3 Resident expert in China Ms Marzena Breza marzena.breza@eucsprp.org

4. Location, Duration and Budget

Location: At place of location of the incumbent.
If visits to other places are required, cost to be covered by the honorarium;

Timing: The first draft of the report on pilot program to be delivered by July 1st, 2019,
finalized version of the report by July 31st, 2019;

Working days: --

Budget Honorarium lump sum, 2.000 euros. Advance payment up to 20% could be made, the rest paid upon presentation of an invoice after submission of the finalized report to the satisfaction of the Project C3 Component Coordinator