

DCI-ASIE/2014/350-601
EU-China Social Protection Reform Project

Component 3 Macro-Activities

*Research study on pilots program within social assistance in China based on the EU best practises
and policy reform proposals*

(Annual Work Plan 2017 – Macro-Activity 3.7&3.11)

TERMS OF REFERENCE (ToR)

1. Background

1.1 General

The purpose of the EU-China Social protection reform project (“the Project”) is to contribute to the improvement and inclusiveness of China’s social protection system through strengthening the institutional capability for developing policies, for implementing legal and regulatory frameworks and for supervising systems of social insurances, social assistance and financial management in the area of social security. In particular, the Project’s purpose will be pursued through the following three components in relation to which specific Chinese government entities playing the role of partner of the consortium have been identified:

- i. Component 1: Consolidation of institutional capacity for social protection policy development and reforms in collaboration with the National Development and Reform Commission (“NDRC”);
- ii. Component 2: Enhancing of institutional capacity for financial management and supervision concerning social security funds in collaboration with the Ministry of Finance (“MoF”); and
- iii. Component 3: Improving of legal framework and policy for social assistance in collaboration with the Ministry of Civil Affairs (“MoCA”).

Works under each component will address a number of selected topics. They will include an *Identification phase* where will be conducted a situational analysis (macro-activity 1), the Identification and review of possible relevant EU experience (macro-activity 2) and a Discussion panel with stakeholders on the Identification phase (macro-activity 3). Other subsequent phases of the project are an *Analysis phase* (macro-activities 4 to 7) and a *Follow-up phase* (macro-activities 8 to 12)

These ToR fall under Component 3 of the project, macro-activity 3.7, which corresponds to the elaboration of reform proposal (analysis phase) and 3.11 possible pilot application (follow-up phase).

2. Description of the Assignment

2.1. Overall and Specific Objectives

2.1.1 Overall Project Objectives

The overall scope of the SPRP project is to further develop social equity and inclusiveness of economic development throughout Chinese society.

2.1.2 Specific Objectives

The project Grant application form notably specifies that “International workshops could be carried out (approximately one for each Component) in order to deepen the most relevant **topics that the MoCA and the Chinese Stakeholders will select as priority** (...).

As part of Component 3 Plan of activities for 2017 it was decided that the first wave of pilot sites for Component 3 will start in the second half of 2017.

The Grant application form also indicates that “Comparative studies of EU Member states, specific insights and detailed studies (... will be conducted) to investigate on issues related to the options selected (...).

These Terms of Reference provide for the completion and conducting an in-depth research study on pilots program within social assistance in China based on the EU best practises and policy reform proposals. Topics and possible schemes to be proposed for pilots exercises within Component 3 should be based on the research done by the Chinese and EU experts collected within reform proposals reports (drafts) from 2015¹ and 2016². In addition based on that a reform proposals synthesis report should be

¹http://www.euchinasprp.eu/images/documents/Component3/DRAFT%20REFORM%20PROPOSALS%20on%202015%20research%20topics/rev04.11.2016.C3_draft%20reform%20%20proposals_2015_research_topics_EN.pdf

drafted. The reports (pilot program report and reform proposals report) to be submitted to the main Chinese counterpart - MoCA.

2.3 Requested Services

The incumbent will take all necessary action so that a study be produced to the satisfaction of the Project represented by the Component 3 Coordinator (Ministry of Family, Labour and Social Policy of the Republic of Poland) and the Ministry of Civil Affairs on pilots program within social assistance in China based on the EU best practises and policy reform proposals, in the form of two separate reports. Policy reform proposals for some 10.000 word and report on pilot program of some 20.000 words. The study will cover the main aspects referred to research outputs³ and background information shared by Component 3.

The incumbent will entertain constant dialogue with MoCA and the Project C3 component experts throughout his/her assignment. In particular, he/she will share with the project C3 advanced draft version of his/her draft, and will take part in peer reviews organized by the project C3. He/She will finalize his draft report to take into account remarks and suggestions made by the project C3 and/or MoCA as part of the present terms of reference. The incumbent will participate to the policy dialog meeting on the topics of his/her research.

2.4. Expected Results

The result of the assig meant will be two reports one of them being Component 3 pilots program eport; the other one being a report on reform proposals in terms of social assistance.

The output of the assignment will be a research reports in English and Chinese language.

3. Procedure and Selection criteria

This call for interest is primarily intended at research and other institutions located within one of the leading research network in China.

Criteria for selection are summarized in the table below.

Requirements incumbent institution	Requirement/Asset
Proven experience in conducting research on Chinese social assistance system including comparative studies in Social protection	R
Publication/research record in English language	R
Previous participation in international research projects	R
Knowledge of Chinese social assistance system and its social protection context	A
International network of social protection correspondents	A
Based in one of leading research institute in China	R

Requirements of the expert/s of the research and other institutions dedicated to the task are presented in the table below.

Requirements short term expert	Requirement/Asset
Qualifications and skills	
Graduate degree in Economy, Law, Statistics, Political Science, ICT, Social Sciences or related relevant field	A
Fluent in English	R
Strong Analytical and drafting skills	R
Ability to develop and maintain good professional relations with stakeholders, particularly counterparts and staff members in an international setting	R
Ability to work in team and share knowledge relating to social security to the counterpart	R
Previous experience in execution tasks in other international projects	A
Strong training skills	R

²http://www.euchinasrp.eu/images/documents/Component3/2016%20Draft%20Reform%20Proposals/13.03.2017.C3_draft%20reform%20%20%20proposals_2016_research_topics_EN.pdf

³ Please see: <http://www.euchinasrp.eu/index.php/en/components-en/component-3-en>

Working Languages

The incumbent should be fluent in English and in Chinese both verbally and in writing.

How to apply

Candidatures (including the cv of the expert/s and motivation letter from the research institution) should be submitted via e-mail to the Coordinator of Component 3, Ministry of Family, Labour and Social Policy of the Republic of Poland, with the following addresses: Mr Marcin Pietruszka Marcin.Pietruszka@mrpips.gov.pl BY OR BEFORE 26th of May 2017. Copy of the candidature to be sent to the EU C3 Resident expert in China Ms Marzena Breza marzena.breza@eucsprp.org

4. Location, Duration and Budget

Location:	At place of location of the incumbent. If visits to other places are required, cost to be covered by the honorarium;
Timing:	The first draft of the report on pilot program to be delivered by June 25 th , 2017, The first draft of the report on reform proposals by July 16 th , 2017 finalized version of the reports by August 31 st , 2017;
Working days:	--
Budget	Honorarium lump sum, 4.000 euros. Advance payment up to 20% could be made, the rest paid upon presentation of an invoice after submission of the finalized report to the satisfaction of the Project C3 Component Coordinator