

DCI-ASIE/2014/350-601
EU-China Social Protection Reform Project

Component 3 macro-activities

Up to 4 European Experts
Senior social protection specialists
European Best Practices

**Standards in social assistance benefits and services - legal framework, stakeholders,
implementation, governance and administration**

(Annual Work Plan 2018 – Macro-Activity 3.4,3.6,3.7 & 3.11)

TERMS OF REFERENCE (ToR)

1. Background

1.1 General

The purpose of the EU-China Social protection reform project (“the Project”) is to contribute to the improvement and inclusiveness of China’s social protection system through strengthening the institutional capability for developing policies, for implementing legal and regulatory frameworks and for supervising systems of social insurances, social assistance and financial management in the area of social security. In particular, the Project’s purpose will be pursued through the following three components in relation to which specific Chinese government entities playing the role of partner of the consortium have been identified:

- i. Component 1: Consolidation of institutional capacity for social protection policy development and reforms in collaboration with the National Development and Reform Commission (“NDRC”);
- ii. Component 2: Enhancing of institutional capacity for financial management and supervision concerning social security funds in collaboration with the Ministry of Finance (“MoF”); and
- iii. Component 3: Improving of legal framework and policy for social assistance in collaboration with the Ministry of Civil Affairs (“MoCA” and, together with NDRC and MoF, the “Chinese Ministries”),

These ToR fall under Component 3 of the project.

2. Description of the Assignment

2.1. Overall and Specific Objectives

2.1.1 Overall Project Objectives

The overall scope of the SPRP project is to further develop social equity and inclusiveness of economic development throughout Chinese society.

2.1.2 Specific Objectives

The project Grant application form notably specifies that “EU MS will carry out a widespread research regarding the EU MS Social Protection systems and their Best Practices related to the topic analyzed. (...); moreover, each EU MS will prepare an additional report on the **most interesting Best Practices to be proposed to MoCA, when available**, on different topics about which it has proposed its participation. (...) According to the needs expressed by the MoCA, these researches will help China's policy makers to identify European models and Best Practices to be potentially introduced in China in order to achieve the expected project results. “

Additionally, the Grant application form states: (...) In order to achieve the expected results (R9, R10 and R11) pilot projects (...) could be carried out on specific topics selected by the MoCA. The main aim of the pilot projects is the introduction of new practices and models in China proposed by the Consortium and shared with the MoCA and other Stakeholders in order to improve the legal framework and the policy enforcement for Social Assistance.

MoCA identified and selected four pilot regions to take part in project activities related to Component 3. The overall topic assigned to the pilot is: Pilots on improving standards of social assistance benefits and services.

MoCA has expressed its specific fields of interest related to the topics to be considered under the first

year of the project, and is expecting that Best practices introduced under the framework of the project will respond to its expressed needs and interests.

The specific objective of the current assignment is for the Senior social protection specialists – European experts¹ (“the Experts”) to issue documented European best practices in a form of Best practices reports, policy recommendations reports and training material e.g. power point presentations to be delivered at the training venue for MoCA staff.

This ToR is only for the activities related the 4th C3 Workshop and pilot training sessions.

2.3 Requested Services

More specifically, the Experts will, in close cooperation with the EU C3 Resident expert and the main Chinese experts, provide reports on *Standards in social assistance benefits and services - legal framework, stakeholders, implementation, governance and administration* based on the best practices from the EU countries (possibly representing four different EU models) and considering the assessments reports drafted by Chinese experts in this field. The Experts will participate in the 4th C3 Workshop and in pilot training sessions (both in China) that will take place over the period September-October 2018.

The Experts will perform their assignment in close collaboration with the EU C3 Resident Expert. They will submit a mid term draft for comments and amendment suggestions by the project team.

The Experts will each produce in English a detailed report with two parts. (1): national country brief on their country experience with standards of social assistance benefits and services (in a form of best practices report) and the reforms took over the last decade, the report should include (list non exhaustive):

- The legal framework for benefits and services;
- Other qualifying conditions for accessing to benefits and services by vulnerable groups;
- Standards of benefits and services (administration and governance);
- Stakeholders of the social services scheme (including role of NGOs in the services delivery);

Country briefs will address the reasons for the last social assistance reforms undertaking, the evaluation of their results, possible remedial measures in case of unwanted effects, and aftermath.

(2) policy recommendations for Chinese stakeholders on specific topics to be addressed.

2.4. Expected Results

The result of the assignments will be an enlightened access of MoCA and other Chinese stakeholders to European most relevant best practices/policy recommendations in social assistance reform areas corresponding to Chinese expressed needs.

The outputs of the assignments will be:

- Missions of 5-7 working days for each of the four experts (altogether maximum 28 working days) for a participation in the C3 4th Workshop and pilot training sessions over the period September-October 2018.

¹ There is particular interest in documenting standards of social assistance benefits and services. Specifically requested exposure to the EU countries experience to be covered through mobilized Expertise to the extent possible: home based social services and family care model; role of social workers in the overall social assistance scheme and non-public stakeholders involvement in the social services; Universal - Nordic model of social services; mixed model (public; non-profit; private) of social services scheme..

- One short mission report done separately by each of the experts²
- A set of relevant European best practices reports related to topic *Standards in social assistance benefits and services - legal framework, stakeholders, implementation, governance and administration* – four separate reports – one per expert - presenting their country models of social assistance scheme (benefits and services) and policy recommendations for Chinese stakeholders.³
- PowerPoint presentations and other training materials if specified;

3. Experts' Profile

3.1 Experience and Category

The proposed experts have the professional qualifications and experience required to successfully cover all the activities as indicated in this ToR.

Requirements Short Term Expert	Requirement/Asset
Qualifications and skills	
Graduate degree in Economy, Law, Statistics, Political Science, ICT, Social Sciences or related relevant field	A
Fluent in English both verbally and in writing	R
Strong analytical and drafting skills	R
Ability to develop and maintain good professional relations with stakeholders, particularly counterparts and staff members in an international setting	R
Ability to work in team and share knowledge relating to social protection to the counterpart	R
Previous experience in execution tasks in other international projects	A
Strong training skills	R
General professional experience	
At least 5 years of experience in the subject matter of the mission	R
Public servant within one of the Applicant Entities of the Consortium or staff from public institutions cooperating with the Applicant Entities of the Consortium or researcher from the research institution outside Consortium. Public servants and staff from public institutions cooperating with the Applicant Entities who fulfill the requirements take precedence over candidates outside Consortium.	R
Previous working experience in international projects, preferably with EU funded projects	A
Previous working experience in China	A
Specific professional experience - related to action	

² To be submitted in 2 weeks' time after completing the mission in China.

³ The final report to be submitted in 1 month after completing the mission in China. Each report of some 20-25 pages (indicative length)

Possessing professional experience relevant to the ToR for his/her particular assignment particularly on Topic <i>Standards in social assistance benefits and services - legal framework, stakeholders, implementation, governance and administration</i>	R
Previous experience in research or previous publications in the area of social sciences	A

3.2 Working Languages

Working language of the project is English. Knowledge of other European languages in addition to the incumbent's mother tongue would be an advantage, as would be knowledge of the Chinese language.

4. Location, Duration and Budget

Location: Beijing and other locations in China as appropriate

Timing: The mission will be conducted over the period September-October 2018.

Working days: Maximum 28 w/days (5-7 w/d for each of the experts)

5. How to apply

Interested Expert(s) are requested to submit documents:

1. Candidacy - Letter of intents
2. A CV in English (we suggest the Europass) if possible in word format.
3. A copy of her/his Identification Document

Candidatures should be submitted via e-mail to the Coordinator of Component 3, Ministry of Family, Labour and Social Policy of the Republic of Poland, with the following addresses: Ms Agata Tomasiak Agata.Tomasiak@mrpips.gov.pl **BY OR BEFORE 12th August 2018**. Copy of the candidature to be sent to the EU C3 Resident expert in China Ms Marzena Breza marzena.breza@eucsprp.org