

**DCI-ASIE/2014/350-601**  
EU-China Social Protection Reform Project

---

**Component 3 Macro-Activities**

**Improving of legal framework and policy for social assistance**

**3.3.2 Providing services for social assistance beneficiaries**

*1 Short-Term Chinese Expert*

**(Annual Work Plan 2018 – Macro-Activity 3.3)**

**TERMS OF REFERENCE (ToR)**

## **1. Background**

### **1.1 General**

The purpose of the EU-China Social Protection Reform Project (“the Project”) is to contribute to the improvement and inclusiveness of China’s social protection system through strengthening the institutional capability for developing policies, for implementing legal and regulatory frameworks and for supervising systems of social insurances, social assistance and financial management in the area of social security. In particular, the Project’s purpose will be pursued through the following three components in relation to which specific Chinese government entities playing the role of partner of the consortium have been identified:

**Component 1:** Consolidation of institutional capacity for social protection policy development and reforms in collaboration with the National Development and Reform Commission (“NDRC”);

**Component 2:** Enhancing of institutional capacity for financial management and supervision concerning social security funds in collaboration with the Ministry of Finance (“MoF”); and

**Component 3:** Improving of legal framework and policy for social assistance in collaboration with the Ministry of Civil Affairs (“MoCA” and, together with NDRC and MoF, the “Chinese Ministries”),

**This ToR falls under Component 3 of the Project.**

## **2. Description of the Assignment**

### **2.1 Overall and Specific Objectives**

#### **2.1.1 Overall Objective:**

The overall scope of the SPRP project is to further develop social equity and inclusiveness of economic development throughout Chinese society. Under the leadership of the NDRC, coordination of policy making among government agencies in areas related to social protection reform is strengthened. For the Component 3, the main Chinese counterpart is MoCA and the main target is to improve legal framework and policy for social assistance.

There were two topics of Component 3 which has been under deep study in 2018:

#### **3.3.2 Providing services for social assistance beneficiaries**

#### **3.3.3 Publicity of social assistance laws and regulations (techniques and instruments used for dissemination of information)**

**This ToR is only for the activities related to the topic 3.3.2.**

#### **2.1.2 Specific Objective:**

The overall scope of the EU-CHINA SPRP project is to further develop social equity and inclusiveness of economic development throughout Chinese society. Within the project, Component 3 has to specifically deal with the improving of legal framework and policy for social assistance in collaboration with the Ministry of Civil Affairs (MoCA) – which is the national agency responsible for national policy within social assistance in China.

Among the eleven results the project is expected to achieve, three are explicitly assigned to its Component 3, namely:

- Promulgating and enforcing the Social Assistance Law and the regulations on rural and urban minimum standards of living;
- Developing of legal framework on unified standards for defining social assistance benefits, target groups, low income families; and,
- Improving care for poor rural people and disabled people as well public information and transparency on social assistance policy.

**2.2 Requested Services**

More specifically, the Expert will perform this assignment under supervision of the EU C3 Resident expert and in close collaboration with the other Chinese Experts (Research) and selected EU experts.

The Expert will produce a detailed advanced draft assessment report on topic 3.3.2 for MoCA related to Providing services for social assistance beneficiaries. This report will be afterwards a background material for the Panel Discussion and Workshop discussion within Component 3 2018 activities.

The Expert will entertain constant dialogue with MoCA and the Project C3 component experts throughout his/her assignment. In particular, he/she will share with the project C3 advanced draft version of his/her draft, and will take part in peer reviews organized by the project C3. He/She will finalize his draft report to take into account remarks and suggestions made by the project C3 and/or MoCA as part of the present terms of reference. The expert will participate panel discussion and workshop on the topics of his/her research.

**2.3. Expected Results**

The result of the assignment will be to provide useful top-level ideas to facilitate MoCA contribution to Processes and activities of policy transmission and implementation carried out at central and local level of Social Assistance.

The outputs

40 pages of advanced draft report on topic 3.3.2 in English and Chinese by July 2018  
 10 pages report on policy recommendations on topic 3.3.2 in English and Chinese by October 2018  
 The outputs are provided based on the template report as for editing and follow standards in terms of editing and linguistic correctness .

**3. Experts’ Profile**

**3.1 Experience and Category**

The proposed experts have the professional qualifications and experience required to successfully cover all the activities as indicated in these ToR.

<b>Requirements Short Term Expert</b>	<b>Requirement/asset</b>
<b>Qualifications and skills</b>	
Graduate degree in Economy, Law, Statistics, Political Science, ICT, Social Sciences or related relevant field	R

Fluent in English and Chinese both verbally and in writing	R
Strong analytical and drafting skills	R
Ability to develop and maintain good professional relations with stakeholders, particularly counterparts and staff members in an international setting	R
Ability to work in team and share knowledge relating to social protection to the counterpart	R
Previous experience in execution tasks in other international projects	A
Strong training skills	R
<b>General professional experience</b>	
At least <b>10 years</b> of experience of working in areas related to Social Assistance at the domestic and international levels;	R
A proven record of national and international research on social assistance, with special reference to the existing regulations and mechanism	R
Understanding on the perspective of social trends China is facing, i.e. population aging, economic growth, rural and urban inhabitants, etc.	R
<b>Specific professional experience - related to action</b>	
Possessing professional experience relevant to the ToR for his/her particular assignment particularly on Topics on 3.2.2.	R
Previous experience in research or previous publications in the area of social sciences	A

### 3.2 Working Languages

The incumbent should be fluent in English and in Chinese both verbally and in writing.

### 4. Location, Duration and Budget

Location: Beijing and other locations in China as appropriate

Timing: January to November 2018

Working days: Maximum 35 w/days.

### 5. How to apply

Interested Expert(s) are requested to submit two documents:

1. Candidacy - Letter of intents
2. A CV in English (we suggest the Europass) if possible in word format.
3. A copy of her/his Identification Document

Candidatures should be submitted via e-mail to the EU C3 Resident expert in China Ms Marzena Breza [marzena.breza@eucsprp.org](mailto:marzena.breza@eucsprp.org) BY OR BEFORE January 15<sup>th</sup>, 2018.